



500 N. Main Street

Salisbury, NC 28146

704-630-6015

## Request for Proposal (RFP)

### Rowan Salisbury Schools - Maintenance Department

<b>Project</b>	Solid Waste/Dumpster Service
<b>Contact Person</b>	Jordan Baker Director of Facilities and Maintenance
<b>Date</b>	March 30, 2025
<b>Bid Due Date</b>	<b>April 11, 2025 by 11:00 a.m. Bids will be publicly opened and read immediately thereafter.</b>
<b>Project Statement</b>	Rowan-Salisbury Schools (RSS) requests proposals from established vendors to provide a one-year solid waste and dumpster service contract. A total of 56 eight-yard dumpsters will be needed within the district at 34 different sites. The dumpster schedule for each site is provided in Exhibit A.
<b>Scope of Work</b>	The selected firm will be required to provide the following services including, but not limited to, the following: <ul style="list-style-type: none"> <li>A. Provide weekly collection service for refuse to approximately 34 locations spanning across Rowan County. <u>This work only includes refuse in containers provided by the contractor. It does not include white goods, hazardous waste, and/or yard waste.</u></li> <li>B. Be responsible for safely and legally transporting and disposing of refuse at the Rowan County landfill.</li> <li>C. Furnish and maintain 8-yard containers for refuse. Rowan-Salisbury Schools reserves the right to request the Contractor to change containers at any time due to unsanitary conditions at no cost to Rowan-Salisbury Schools.</li> </ul>
<b>Technical Specifications</b>	<p>Service Provided:</p> <ul style="list-style-type: none"> <li>A. The contractor shall provide collection service as defined on the Proposal Form for the collection of Refuse at each School Facility.</li> <li>B. Pick-up schedule shall be provided by Rowan-Salisbury Schools.</li> </ul> <p>Operation:</p> <ul style="list-style-type: none"> <li>A. Hours of Operation - Collection of Refuse and Commingled Recycling materials shall not start before 5:00 AM or continue after 5:00 PM on the same day. Exceptions to collection hours shall be affected only upon the mutual agreement of Rowan-Salisbury Schools and Contractor or when the Contractor reasonably determines that an exception is necessary in order to complete collection on an existing collection route due to unusual circumstances.</li> <li>B. Routes of Collection - The Contractor shall establish collection routes.</li> </ul>

	<p>C. Holidays - The following shall be holidays for purposes of the Contract:</p> <ul style="list-style-type: none"> <li>a. New Year’s Day</li> <li>b. Martin Luther King Day</li> <li>c. Memorial Day</li> <li>d. Independence Day</li> <li>e. Labor Day</li> <li>f. Thanksgiving Day</li> <li>g. Christmas Day</li> </ul> <p>A Contractor may decide to observe any or all of the above-mentioned holidays by suspension of collection service on the holiday, but such a decision in no manner relieves the Contractor's obligation to provide collection services as contracted.</p> <p>D. Complaints - All complaints shall be made directly to the Contractor and shall be given prompt and courteous attention.</p> <p>E. Missed Collections - The Contractor shall, at no cost to Rowan-Salisbury Schools, provide same-day collection of any missed collections. After 25 documented missed pick-ups, a \$50.00 deduction will be assessed per missed pick-up on the next monthly bill. A system of notification shall be established between Rowan-Salisbury Schools and the Contractor for the resolution of problems related to collection. No overage charges shall be incurred.</p> <p>F. Collection Equipment - The Contractor shall provide an adequate number of new or used vehicles for regular collection services. All used equipment shall be of reasonable repair and appearance and will be subject to rejection by Rowan-Salisbury Schools. All vehicles and other equipment shall be kept in good repair, appearance, and clean, sanitary condition and are subject to routine inspection. Each vehicle shall have identification and contractor telephone number clearly visible on each side and shall be equipped with calibrated scales capable of providing daily weights of materials collected per facility. Truck scales shall be calibrated and documented on a quarterly basis and are subject to routine inspection.</p> <p>G. Office - The Contractor shall maintain an office through which it can be contacted. It shall be equipped with sufficient telephones and shall have a responsible person in charge from 7:00 AM to 5:00 PM Monday through Friday.</p> <p>H. Hauling - All Refuse hauled by the Contractor shall be so contained, tied or enclosed that leaking, spilling or blowing is prevented.</p> <p>I. Notification - Rowan-Salisbury Schools shall notify all School Facilities about complaint procedures, regulations, and day(s) for scheduled Refuse.</p> <p>J. Point of Contact - All dealings, contacts, etc., should be between the Contractor and Rowan-Salisbury Schools as noted below:</p> <ul style="list-style-type: none"> <li>a. Jordan Baker, Director of Facilities and Maintenance</li> <li>b. Allen Misenhiemer, Director of Maintenance</li> <li>c. Amanda Ward, Administrative Assistant</li> </ul>
<b>Proposal Submission Requirements</b>	<p>Complete the Proposal Form, including:</p> <ul style="list-style-type: none"> <li>A. Company name, address, and contact information</li> <li>B. Pricing for the requested descriptions</li> </ul>
<b>Evaluation Criteria:</b>	<p>Competitive Pricing Vendor reputation and references</p>
<b>Contact Information</b>	<p>All inquiries, clarifications, and proposals should be directed to</p> <p>Rowan-Salisbury School District Maintenance Department 1000 N. Long Street Salisbury, NC 28115 <b>Jordan Baker</b></p>

	<b>bakerjr@rss.k12.nc.us</b>
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The Rowan-Salisbury School District Maintenance Department reserves the right to reject any or all proposals, to waive any irregularities or informalities in the proposals, and to award the contract in the best interest of the school district. This RFP does not commit the Rowan-Salisbury School District to award a contract, nor does it commit the District to pay any costs incurred in the preparation of a proposal.

**PROPOSAL FORM**  
**CONTRACTOR'S PROPOSAL FOR**  
**SOLID WASTE AND DUMPSTER SERVICE**

**TO:** The Rowan-Salisbury Schools, Board of Education

Proposal of \_\_\_\_\_

(an individual)(partnership)(corporation duly organized under the laws of the State of NC)

The undersigned having carefully read and considered the terms and conditions of the Contract Documents for Solid Waste and Dumpster Services for Rowan-Salisbury Schools, North Carolina, does hereby offer to perform such services on behalf of the Town, of the type and quality and in the manner described, and subject to and in accordance with the terms and conditions set forth in the Contract Documents at the rates on the Bid Forms hereinafter set forth.

**BIDDER**

By:	
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Office Address:


Telephone Number:

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## PROPOSAL FORM

### BASE BID

Pick-up shall follow the attached schedule. The Contractor shall furnish all containers and services. All disposal costs should be included in the below pricing.

	Description Unit	Annual Collection Cost
A.	Collection of refuse for School Facility and transporting to Landfill <b>(Total cost per year)</b> .	
B.	Monthly 1 day per week cost for additional 8-yard refuse collection.	
C.	Monthly 2 days per week cost for additional 8-yard refuse collection.	
D.	Monthly 3 days per week cost for additional 8-yard refuse collection.	
E.	Monthly 4 days per week cost for additional 8-yard refuse collection.	
F.	Monthly 5 days per week cost for additional 8-yard refuse collection.	
G.	Monthly cost for 30-yard roll-off container.	
H.	Alternate #1: Total monthly cost reduction if the June and July pickup schedule moves to (1) day per week at all locations.	
I.	Alternate #2: Total monthly cost reduction if the June and July pickup schedule moves to (2) days per week at all locations.	
J.	Collection of refuse for School Facility and transporting to Landfill <b>(Total cost per year for a 2-year contract)</b> .	
K.	Collection of refuse for School Facility and transporting to Landfill <b>(Total cost per year for a 3-year contract)</b> .	

## Exhibit A

Location	# Dumpsters	Frequency (times per week)	Monday	Tuesday	Wednesday	Thursday	Friday	Monthly Cost
Bostian Elementary	1	3	X		X		X	
Bus Garage (Transportation)	1	3	X		X		X	
Carson High	3	5	X	X	X	X	X	
Carter (Maintenance)	2	1			X			
China Grove Elementary	1	5	X	X	X	X	X	
China Grove Middle	1	5	X	X	X	X	X	
Corriher-Lipe Middle	1	5	X	X	X	X	X	
East Rowan High	2	5	X	X	X	X	X	
Erwin Middle	1	5	X	X	X	X	X	
Erwin Middle	1	2	X				X	
Granite Quarry Elementary	1	5	X	X	X	X	X	
Granite Quarry Elementary	1	3	X		X		X	
Hanford Dole Elementary	1	5	X	X	X	X	X	
Henderson	1	3	X		X		X	
Horizons	1	1			X			
Hurley Elementary	1	5	X	X	X	X	X	
Hurley Elementary	1	2		X			X	
Iserberg Elementary*	1	5	X	X	X	X	X	
Knollwood Elementary*	2	5	X	X	X	X	X	
Koontz Elementary	1	5	X	X	X	X	X	
Koontz Elementary	1	3	X		X		X	
Landis Elementary	1	5	X	X	X	X	X	
Millbridge Elementary	1	5	X	X	X	X	X	
Millbridge Elementary	1	3	X		X		X	
Morgan Elementary	1	5	X	X	X	X	X	
Mt. Ulla Elementary	1	3	X		X		X	
North Rowan Elementary	1	5	X	X	X	X	X	
North Rowan Elementary	1	3	X		X		X	
North Rowan High	2	5	X	X	X	X	X	
North Rowan Middle	1	5	X	X	X	X	X	
North Rowan Middle	1	3	X		X		X	
Overton Elementary	1	3	X		X		X	
Rockwell Elementary	2	3	X		X		X	
Salisbury High	2	5	X	X	X	X	X	
Shive Elementary	1	5	X	X	X	X	X	
Shive Elementary	1	3						
Southeast Middle	1	5	X	X	X	X	X	
South Rowan High	2	5	X	X	X	X	X	

South Rowan High	1	2		X			X		
Wallace Educational Forum	1	2	X			X			
West Rowan Elementary	2	3	X		X		X		
West Rowan Middle	1	5	X	X	X	X	X		
West Rowan Middle	1	3	X		X		X		
West Rowan High	1	5	X	X	X	X	X		
West Rowan High	2	3	X		X		X		
Total Dumpsters	56						Total Monthly Cost		

\*Dock Style Dumpsters needed.