

Project Approval Flow Chart

Proposed project

Facilities Project Form [\(Web Link\)](#)

Signed by School Based Administration
Funding Source, Location, Project type

Facilities for Approval

Projects *(Drawings Required)*

Small Projects *(Drawings not required)*

Schematic Drawings

Facilities Coordination Mtg.

Renovations &
Non-Foundation

Permanent Structures
Foundation

Funds to District office

Start project

Final Drawing &
Specifications

BOE Approval

Agency Review

NCDPI [\(Web link\)](#)

DOI [\(Web Link\)](#)

Building inspections

Fire Marshall

Facilities Coordination
Meeting

Funds to District office

Contracts &
Purchase Order

Start
Project

RSS Facilities Inspections

Building Inspections

Final Review/Acceptance